

## HIMACHAL BHAWAN, SECTOR 28-B, MADHYA MARG, CHANDIGARH

No:-CHB-AMC-141/2011-TDC-

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Dated:-21-08-2017

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### SHORT NOTICE INVITING TENDERS

Sealed Tenders are hereby invited for Annual Maintenance Contract for operation and maintenance of 630 KVA Transformer, electrical control panels, 11 KV Sub-Station and operation of 320 KVA & 100 KVA Diesel Generator Sets installed at Himachal Bhawan, Chandigarh for a period of one year from the date of award. The Tender should reach in the office of the undersigned on or before 12-09-2017 up to 11.30 A.M. and shall be opened on the same day at 12.00 P.M. in the office of the Asstt. General Manager, Himachal Bhawan, Chandigarh in the presence of the contractors or their representatives, who wish to be present. The award of the contract shall be subject to the terms & conditions which shall have strictly adhered to by the contractor during the period of contract. The Tender document can be purchased from this office on payment of Rs. 1000/- on any working day from 10-00AM to 5.00 P.M. up to 08-09-2017.

S.No.	Name of Work	Earnest money	Cost of Form
1.	Annual Maintenance Contract for operation and maintenance of 630 KVA Transformer, electrical control panels, 11 KV Sub-Station and operation of 320 KVA & 100 KVA Diesel Generator Sets installed at Himachal Bhawan, Chandigarh.	20000.00	1000.00

Terms & Conditions can be seen on website-[hptdc.nic.in](http://hptdc.nic.in), [hptdc.gov.in](http://hptdc.gov.in)

**ASSISTANT GENERAL MANAGER**

**Name of the work:- Annual Maintenance Contract for operation and maintenance of 630 KVA Transformer, electrical control panels, 11 KV Sub-Station and operation of 320 KVA & 100 KVA Diesel Generator Sets installed at Himachal Bhawan, Chandigarh.**

We intend to award Annual contract for Operation & Maintenance of 630 KVA Transformer, electrical control panels, 11 KV Sub-Station and operation of 320 KVA & 100 KVA Diesel Generator Sets, installed at Himachal Bhawan, Chandigarh, for the period of one year from the date of award. You are therefore, requested to quote your rates on the following terms & conditions:-

1. The contractor should have at least 5 year's experience of similar works in reputed organizations & the tender documents should only be issued on submission of original experience certificate of similar type of works.
2. Substation, transformer, one No. 320 KVA and one No. 100 KVA Diesel Generator sets will be operational for 24 Hours i.e. round the clock.
3. The qualified, experienced Electrician (Grade-1) having knowledge of HT/LT lines in three shifts including maintenance and operation of Sub-Station, operation of A.C.B., O.C.B and D.G. set in proper uniform will be provided by the Contractor round the clock in three shifts and they will also assist our electrician/maintenance staff under the supervision of Junior Engineer (Electrical) for the day to day maintenance and repair of electrical system/gadgets installed in the property.
4. The cost of material/parts etc. shall be borne by the Management of Himachal Bhawan.
5. The contractor will be responsible for any kind of damage caused due to negligence of his staff.
6. The security amount to the tune of Rs. 20000/- has to be deposited by contractor at the commencement of the contract and shall be refundable after successful execution/completion of the contract.
7. The payment to be settled at the time of date of award shall be made on the monthly basis on the submission of bill before 10<sup>th</sup> of every month /or quarterly.
8. The contractor will discharge all their legal obligations towards their employees with regard to their wages and other service conditions and will also comply with all the Rules, Regulations and Provisions of Law from time to time. It shall be the duty of contractor to provide all benefits to their employees as are admissible to them under the various Acts. The Himachal Bhawan will not be answerable or held liable for any claim or benefit as provided under the contract Labor Act, Industrial Dispute Act and all other Acts. The Contractor shall also be liable for any claim, loss or damages that may cause to the Bhawan on account of failure on the part of the contractor to comply with their obligations towards their employees under the provisions of various Laws, Rules & Regulations.

9. The contractor has to get ensured their technicians against any liability arising under the Workman Compensation Act or under any other Act or Laws. The Himachal Bhawan will not be held responsible for any claim or damage that may cause to the technicians on account of any accident or for any other reason whatsoever.
10. The maintenance service and operation of the substation shall be carried out to the entire satisfaction of the Engineer in Charge or any authorized Officer of Himachal Bhawan.
11. Conditional tenders are likely to be rejected.
12. The undersigned reserves the right to reject any or all the tenders without assigning any reason.
13. The contractor will make payment of CPF, Insurance, EPF, ESI & GST etc., if any, applicable for the labor employed to the concerned quarter directly and Bhawan shall not be responsible for any failure on the part of the contractor on this account the Contractor shall furnish certificates in this regard.
14. The contractor shall provide tools to the operators and maintenance staff for repair and maintenance. If proper tools are not made available, then tools will be purchased by the Bhawan on behalf of the AMC contractor and the cost of tools will be recovered from the AMC bills of the contractor.
15. The Income Tax/TDS shall be deducted as per rules.
16. The contractor shall give his contact telephone/mobile numbers to call him in case of emergency.
17. The contractor shall be responsible for taking all the safety measure for his staff and equipments.
18. If the services of the contractor are not found satisfactory the contract will be terminated with the notice of 30 days and the security amount will be forfeited.
19. If contractor wants to leave the contract voluntarily or otherwise, he is required to give a notice of 3 months, failing which the amount of security as well as other dues will be forfeited from him for making alternate arrangements till the new contract is assigned to any other party.
20. This period of Annual Maintenance Contract shall remain in force initially for a period of one year and shall be extended further which shall be on the discretion of the Management of Himachal Bhawan.
21. The operation of both the D.G. sets shall be carried out by the contractor and he will ensure the routine check-up of the D.G. sets i.e. checking/refilling of water and engine oil etc. as and when required. However, the periodic service of the D.G. sets shall be carried

out through the authorized dealer of respective companies and the expenditure on this account shall be borne by the Himachal Bhawan, Chandigarh.

**ASSISTANT GENERAL MANAGER**