

HIMACHAL PRADESH TOURISM DEVELOPMENT CORPORATION LTD.

RITZ ANNEXE, SHIMLA – 171001

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No.Proj/ Misc/2012

Dated: 02-02-2018

**e- Procurement Short NOTICE**  
**INVITATION FOR BIDS (IFB)**

The Executive Engineer, HPTDC Ritz Annexe, Shimla on behalf of Managing Director have item rate bid through electronic tendering system for the execution of the following work are hereby invited on the prescribed form No. HPTDC “6” and “8” from the appropriate class of Government Contractors registered with HPPWD/CPWD/ MES, dealer under vat Act 2005 with Income Tax, work done certificates of similar class of work:-

Sr. No.	Name of work	Estimated cost	Earnest money	Time	Tender Cost
1.	Supplying, erection, testing and commissioning of lift in the HIPA Mashobra.	2200000.00	45000.00	Four month.	5000.00

1. **Availability OF BID Document and mode of submission:** The bid document is available online and bid should be submitted online mode on website: <https://hptenders.gov.in>.
2. Bidder would be required to register in the web-site which is free of cost. For submission of bids. The bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA) . “Aspiring bidders who have not obtained the user ID and password for participating in e-tendering in HPPWD may obtain the same from the website: <https://hptenders.gov.in>.” Digital signature is mandatory to participate in the e-tendering. Bidder already possessing the digital signature issued from authorized CAs can use the same in this tender:

**3 Key Dates:**

1	Date of online publication	06.02.2018 15:00 Hrs.
2	Document Download start and End date	06.02.2018 to 23.02.2018 upto 11.00 Hrs.
3	Bid submission start and end Date	06.02.2018 to 23.02.2018 upto 11.00 Hrs.
4	Physical submission of EMD , Copy of documents and cost of tender Document	23.02.2018 upto 11.00 Hrs.
5	Date of Technical Bid opening, Evaluation of technical Bid followed by opening of Financial Bid.	23.02.2018 upto 12:00 Hrs.

- 4 **TENDER DETAILS :** The tender Documents shall be uploaded online in two covers.  
( i.) Cover 1 : shall contain scanned copies of all “Technical Documents/ Eligibility information.”  
(ii) Cover 2 : Shall contain “ BOQ Financial Bid”, Where contractor will quote his offer for each item.

5. **SUBMISSION OF ORIGINAL DOCUMENTS:** The bidders are required to submit (a) original demand draft towards the cost of bid document, (b) Original bid security /Earnest Money Deposit (EMD) and (c) Original affidavit regarding correctness of information furnished with other technical documents in The O/O Executive Engineer HPTDC Ritz Annexe Shimla -1 (H.P.) as specified in key Dates Sr. No. 4 & 5 on tender opening Date, failing which the bides be declared non-responsive.
6. **BID OPENING DETAILS:** The bids shall be opened on 23.02.2017 at 12.00 Hrs. in the office of The Executive Engineer HPTDC Ritz Annexe Shimla -1 (H.P.) by the Authorized Officer. In the interest of bidder are advised to be present along with original documents at the time of opening of tenders. If the office happens to be closed on the date of opening of the bids specified, the bids will be opened on the next working day at the same time and venue.
7. Specifications and Other details can be downloaded with the bidding documents. The Officer Inviting tender shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any updates. The Employer shall not be liable for any information not received by the bidder. It is the bidder's responsibility to verify the website for the latest information/updates related to the tender.
8. The offer of the lowest bid shall be kept opened for acceptance for 120 days from the date of opening of the tenders.
9. Drawings and estimates can be seen in the office of the Executive Engineer on any working day from 10.00 A.M. to 5.00 P.M.
10. *The Executive Engineer reserves the right to reject any or all the tenders without Assigning any reason or cause.*
11. Rates of items should be quoted by tendered both in figures and words and amount of cost of each item be calculated for each item of work and totalled as total amount of tendered cost .
12. It shall be mandatory for the contractor to indicate the Provident Fund Number issued by the concerned authority. However copy of the number issued by Provident Fund Authority should be submitted with technical bid. It shall also be mandatory to deposit the Employees Provident Fund of the labour engaged at site every month, under the provision of Para 30(3) of employees Provident Fund Scheme, 1952 and clearance certificate from the Regional Provident Fund Commissioner, Shimla (HP) shall have to be submitted before receiving the final payment from the concerned authority of HPTDC.
13. The bidder/ contractor shall bear and pay all type of taxes, charges, duties including service tax and liabilities imposed by local Authority/State/Centre Govt. or any statutory authority from time to time, who will get registered himself under the Building and Other Construction Workers Welfare Cess Act-1996 (RE&CS) with Labour Officer-cum- Assessing Officer.
14. The Contractor/ bidder should have requisite experience and expertise in similar class of works and will have to produce certificate of work done of similar nature for last two financial years dully authenticated by the competent authority to be submitted at the time of tendering.
15. Earnest money and tender cost payable by bank draft drawn in favour of Managing Director HPTDC payable at Shimla.
16. The contractor has to provide/ supply copy of GSTIN at the time of tender.

17. Before releasing any payment of bill contractor has to give an under taking that he will issue tax invoice under GST after checking and passing of every bill which contain Sr. No. of invoice, rate of GST, date of invoice GSTIN No. of contractor/ supplier/dealer. The amount of GST & amount of bill should be shown separately in the invoice.

**(Er. Paramjit Katnoria),  
Executive Engineer.**

Endst.No.Even

Dated:

Copy forwarded for information to:

1. Sr. Accounts Officer (P), HPTDC Ritz Annexe, Shimla-I.
2. Asstt. Engineer (E), HPTDC Shimla.
3. Head Draughtsman, HPTDC Shimla.-I.
4. Guard file.

**(Er. Paramjit Katnoria),  
Executive Engineer.**