



**HIMACHAL PRADESH TOURISM DEVELOPMENT CORPORATION LTD.  
RITZ ANNEXE, SHIMLA-171001.**

TEL:(0177)2652704  
No:Proj./(R&M)7-27/16-II (Architect)

FAX:(0177)2652206  
Dated: 27.6.2018

**SHORT TERMS NOTICE INVITING QUOTATION**

HPTDC intend to invite sealed quotation (for the fee to charged) from architects for empanelment registered with Council of Architecture (CA) for preparation and submission of concept designs, architectural, structure, interior designing drawing and estimate based on HPTDC requirements for construction of Project/renovation work of HPTDC Units and other project works. The quotation shall reach in the office of Executive Engineer HPTDC Shimla on or before 20.07.2018 at 11:00 AM. The quotation shall be opened on the same day at 11:30 AM in the presence of architects or their representatives.

**Terms and condition**

1. The quotation shall remain open for acceptance for 60 days from the date of opening of the quotations.
2. The Executive Engineer reserves the right to reject any or all the quotations without assigning any reasons.
3. Proof of registration architect/interior designer with Council of Architecture to be submitted.
4. All type of taxes imposed by local Authority/state/Central Govt. from time to time may be included in professional fee to be charged. If not mentioned it shall be Pasurmed that rates and inclusive of taxes/GST etc.

5. The architect should have requisite experience of construction of building and Hotel of star category particularly in hilling areas.
6. The architect shall have to furnish the complete working drawings and estimates within 30 days after the approval of concept design along with submission of architectural drawings and structural drawing upto foundation, level with design of columns and detailed estimate.
7. The HPTDC shall have the right to modify/change the concept design as per it's requirement at the time of finalization of working drawings.
8. The professional fee shall be paid to successful architect as per schedule given below:-

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| a) Preparation of concept drawings to the satisfaction of as per rules and regulations of Town and Country planning/Municipal Authorities etc and approval thereof by competent authority of HPTDC including submission of architectural drawing with Town and Country planning/Municipal Corporation etc of successful architect in the bid. | 10% of total Architect fee |
| b) Working drawings on 1:50 scale and estimate for tender purpose with complete layout of roofing, sanitary, fittings, electric point giving full specifications and details. A cross                                                                                                                                                         | 20% of total Architect fee |

section showing plinth, window sill, lintel detail

etc. Detailed layout plan design of foundation

columns and slabs.

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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| c) Detailed structural drawings with details of plumbing slopes and sewerage disposal system. The structural drawings to include minor details/sections for implementing work in field working details of joinery. | 20% of total Architect fee                                                                                           |
| d) Working details of door window, Paneling, toilets fittings/ fixtures, floor finishing etc. Details of electrical points, details of control panel room and maintenance room.                                    | 10% of total Architect fee.                                                                                          |
| e) Internal/External furnishing detail such as furnishing detail of toilets, walls finishing ceiling details, wood work details, boundary wall hard and soft areas details of materials etc.                       | 15% of total Architect fee.                                                                                          |
| f) Furnishing details rooms, corridor, restaurant etc such as furniture and curtains etc.                                                                                                                          | 15% of total payment<br><br>but after completion of all required site visits including free visits preferably at the |

following stages.

- a) Before laying of foundation of the building.
- b) When the building reaches at the roof level.
- c) After completion of roof.
- d) During finishing of building.
- e) Variable in consultation with Engineer-In-Charge.

Note:- Further visits shall be paid as per agreed terms and conditions and on requirement from Engineer-In-Charge.

- g) The balance payment on submission of drawings 10% of total Architect fee.

of completed building along with tracings

of the projects, revised actual estimates submission

of completion drawings/plans with Municipal

Corporation/Town Country planning.

9. a) The architect will have to make five visit free of cost as per the detail mentioned at 8(f) however boarding/lodging should be provided by HPTDC free of cost as per entitlement of officers of corporation, where ever available.

b) The architect may quote there rates for visit to be made by them as per requirement of HPTDC/Engineer-In-Charge for every visit made after five

free visit during which boarding/lodging shall be provided by HPTDC free of cost as per entitlement of officer of corporation.

10. In case of termination of engagement, the architects will not be entitled for any compensation or payment for incomplete work except for the work actually done and accepted by the Corporation. In case of any dispute Managing Director HPTDC shall be the sole arbitrator, who decision shall be final and conclusive.
11. In case of holiday on 20.07.2018 the quotations so received shall be opened on next working day.

Endst.No.Even  
Copy forwarded for information to:-

1. Sr. Account Officer HPTDC Head Office, Shimla.
2. Head Draughtsman (C) Head Office, Shimla.
3. Guard file.
4. Notice board

**Executive Engineer.**

Dated:-

**Executive Engineer.**