

**HIMACHAL PRADESH TOURISM DEVELOPMENT CORPORATION LTD**  
**RITZ ANNEXE, SHIMLA-171 001**  
**Tel. No: (0177) 2652704-06 Email: hptdc@hptdc.in**  
**website : www.hptdc.in**

**File No: Proj/Misc/2012**

**Date: 15<sup>th</sup> June, 2019**

**e- Procurement Short NOTICE**  
**INVITATION FOR BIDS (IFB)**

The Executive Engineer, HPTDC Ritz Annexe, Shimla on behalf of Managing Director, HPTDC invites item rate bid through electronic tendering system on the prescribed HPTDC form No. "6" and "8" of from the appropriate class of Govt. Contractor registered with HP PWD/CPWD/MES/other Department of HP state/ other state, signage converters who have executed the works in Govt./PSUs, dealers registered under GST from the willing contractors for the following work on or before 26-06-2019 up to 10.30 Hrs. and shall be opened on the same day at 12.00 Hrs. in the presence of contractors or their representatives who wish to be present:-

Sr No	Description	Estimated Cost	Earnest money	Completion period	Cost of tender form inclusive GST
1.	Providing and installation U-shape, L-shape gantries, I-shape signage board & sign board at various location in Himachal Pradesh.	27955050.00	559100.00	Six months	6000.00

**Terms and conditions:-**

- 1. Availability OF BID Document and mode of submission:** The bid document is available online and bid should be submitted online mode on website: <https://hptenders.gov.in>.
- 2.** Bidder would be required to register on the web-site which is free of cost, For submission of bids. The bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA) . "Aspiring bidders who have not obtained the user ID and password for participating in e-tendering in HPPWD may obtain the same from the website: <https://hptenders.gov.in>." Digital signature is mandatory to participate in the

e-tendering. Bidder already possessing the digital signature issued from authorized CAs can use the same in this tender:

**3 Key Dates:**

1	<i>Date of online publication</i>	18.06.2019 at 12:00 Hrs.
2	<i>Document Download start and End date</i>	18.06.2019 to 26.06.2019 upto 10.30 Hrs.
3	<i>Bid submission start and end Date</i>	18.06.2019 to 26.06.2019 upto 10.30 Hrs.
4	<i>Physical submission of EMD , Copy of documents and cost of tender Document</i>	26.06.2019 upto 11.00 Hrs.
5	<i>Date of Technical Bid opening, Evaluation of technical Bid followed by opening of Financial Bid.</i>	26.06.2019 upto 12:00 Hrs.

4 **TENDER DETAILS** : The tender Documents shall be uploaded online in two covers.

( i.) Cover 1 : shall contain scanned copies of all “Technical Documents/ Eligibility information.”

(ii) Cover 2 : Shall contain “ BOQ Financial Bid”, Where contractor will quote his offer for each item.

5. **SUBMISSION OF ORIGINAL DOCUMENTS:** The bidders are required to submit (a) original demand draft towards the cost of bid document, (b) Demand draft for Original bid security /Earnest Money Deposit (EMD) (c) Work done certificate d) PAN No. e) I.T.R. f) GST No. g) EPF number e) Original affidavit regarding correctness of information furnished with other technical documents in The O/O Executive Engineer HPTDC Ritz Annexe Shimla -1 (H.P.) as specified in key Dates Sr. No. 4 & 5 on tender opening Date, failing which the bides be declared non-responsive.

6. **BID OPENING DETAILS:** The bids shall be opened on **26.06.2019** at **12.00 Hrs.** in the office of The Executive Engineer HPTDC Ritz Annexe Shimla -1 (H.P.) by the Authorized Officer. In the interest of bidder, it is advised to be present along with original documents at the time of opening of tenders. If the office happens to be closed on the date of opening of the bids specified, the bids will be opened on the next working day at the same time and venue.

7. Specifications and Other details can be downloaded with the bidding documents. The Officer Inviting tender shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any updates. The Employer shall not be liable for any

information not received by the bidder. It is the bidder's responsibility to verify the website for the latest information/updates related to the tender.

8. The offer of the lowest bid shall be kept opened for acceptance for 120 days from the date of opening of the tenders.
9. Drawings and estimates can be seen in the office of the Executive Engineer on any working day from 10.00 A.M. to 5.00 P.M.
10. *The Executive Engineer reserves the right to reject any or all the tenders without Assigning any reason or cause.*
11. Rates of items should be quoted by tendered both in figures and words and amount of cost of each item be calculated for each item of work and totaled as total amount of tendered cost .
12. It shall be mandatory for the contractor to indicate the Provident Fund Number issued by the concerned authority. However copy of the number issued by Provident Fund Authority should be submitted with technical bid. It shall also be mandatory to deposit the Employees Provident Fund of the labour engaged at site every month, under the provision of Para 30(3) of employees Provident Fund Scheme, 1952 and clearance certificate from the Regional Provident Fund Commissioner, Shimla (HP) shall have to be submitted before receiving the final payment from the concerned authority of HPTDC.
13. The bidder/ contractor shall bear and pay all type of taxes, charges, duties including service tax and liabilities imposed by local Authority/State/Centre Govt. or any statutory authority from time to time, who will get registered himself under the Building and Other Construction Workers Welfare Cess Act-1996 (RE&CS) with Labour Officer-cum- Assessing Officer.
14. The contractor/bidder should have work done for Govt./PSUs requisite experience and expertise in similar nature of retro reflective road signage works/baklit signage works/signages work with retro reflective sheeting as prescribed in IRC and will have to produce certificate of work done from Govt./PSUs of similar nature of work/ should have successfully completed similar works during the last seven years ending last financial year as a prime contractor satisfying either of the following criteria:
  - a) **Three similar completed works costing not less than the amount equal to 40% of estimated cost.**
  - or
  - b) **Two similar completed works costing not less than the amount equal to 50% of estimated cost.**
  - or

**c) One similar completed work costing not less than the amount equal to 80% of estimated cost.**

15. Earnest money and tender cost payable by bank draft drawn in favour of Managing Director HPTDC payable at Shimla.
16. The contractor has to provide/ supply copy of GSTIN at the time of tender.
17. Before releasing any payment of bill contractor has to give an undertaking that he will issue tax invoice under GST after checking and passing of every bill which contains Sr.No. of invoice, rate of GST, date of invoice GSTIN No. of contractor/ supplier/dealer. The amount of GST & amount of bill should be shown separately in the invoice.
18. The Contractor/tenderer has to produce the proof of turnover for last three financial years which should be at least Rs. 2.50 crores and minimum 30% for each financial year at the time of submission of technical bid.
19. The tenderer should follow strictly code of practice for road signs i.e. IRC:67-2012 for the Retro reflective Signage specifications.
20.
  - a) The signages shall be fabricated and furnished in accordance with details shown on the drawings.
  - b) The Department of Tourism (Govt. of Himachal Pradesh) will approve the layout of Legend for un-coded and variable message signs prior to fabrication. Legend shall not be installed at the working side until or unless it is approved.
  - c) The Legend shall include all letters, numerals, arrows, borders and bars, route shields, miscellaneous characters, symbols, artwork and logos. The style, front size and spacing of legend shall conform to National Highway Standard of India (code IRC 67-2012).
  - d) The notation shall be finalized by the H.P. Tourism and will be conveyed.
  - e) The notation shall be applied directly to aluminium sheet upper case letters and numerals by die-stamps or by equivalent method for fiberglass reinforced plastic signs (if required) Printing, screening or engraving is not acceptable. The notation shall be applied in a manner that will not damage the finish of the sign.
  - f) The face of each finished signage shall be uniform, flat, smooth, and free of defects, scratches, wrinkles, gel, hard spot, streaks, extrusion marks, air bubbles or blemishes that affect the serviceability and detract from the general appearance and colour of the signage when viewed day and night from a distance.
  - g) The front, back and edges of the signage shall be free of router chatter marks, burns, sharp edges, loose rivets, delaminated skins, excessive

adhesive over spray and aluminum marks. No repair to the sign will be allowed.

- h) Signage exhibiting a significant color difference between day and night shall be replaced at the Contractor's expense.
- i) Fastening rivets shall be of type and colour specified.
- j) The HPTDC/DOT will inspect signages for damage, defects, and material compliance before and after installation.
- k) The contractor shall provide the HPTDC/DOT with test samples of signage and material in various stages of production sample sign shall be 300 mm x 300 mm (12 inchx12 inch) base panels with applied background, letter of numeral, and border strip as requested
- l) Fabrication of signage shall not done until the HPTDC/DOT approves the Contractor's quality control plan in writing and certificate of Govt. /Govt. approved laboratory. Not later than 14 calendar day prior to fabrication of signs the contractor shall submit a copy of its quality control plan for signs to HPTDC/ DOT.
- m) The contractor shall assume all costs and responsibilities resulting from the use of patented materials, equipment, devices, or process in the contractor' work. The Contractor shall agree to indemnify and save harmless the Hp Govt. and its duly authorized representatives from all suits at law, or action of every nature for, or on account of the use of patented materials, equipment, devices or processes.
- n) The contractor shall furnish the "Certificate of Compliance" of standard specifications for each type of product supplied.
- o) Retro reflective sheeting shall be applied to panels in accordance with specifications of the retro reflective sheeting manufacturer as well as IRC-67-2012.
- p) Adhesive backing for retro reflective sheeting shall be pressure sensitive and fungus resistant.
- q) Bidder should furnish a certificate of having tested type XI sheeting as per IRC 67:2012 for following properties and its having passed these tests shall be obtained from Govt./Govt. approved test laboratory/International laboratory by the manufacturer of the sheeting. (a) Coefficient of Retro Reflection, (b) Day time color & luminance, (c) Accelerated outdoor weathering, (d) Colorfastness, (e) Shrinkage, (f) Flexibility, (g) Line Removal, (h) Adhesion, (i) impact resistance, (j) Specular gloss, (k) Night time color, fungus resistance and 3 year out door weathering test in atleast 2 different weather conditions.
- r) Bidder should furnish certificate of having tested type 1 reflective prismatic flexible sheeting of backlit signage for following properties and its having passed these tests shall be obtained from a reputed test laboratory, by the manufacturer of the sheeting. (a)Coefficient of Retro Reflection, (b) Day time color & luminance, (c) Shrinkage, (d) Flexibility, (e) Liner Removal, (f) Adhesion (g) Impact resistance, (h) Night time color, (i) Fungus resistance issued by manufacturer for this work along with bid submission.

- s) The bidder should furnish the Govt. test report from CRRI/ARAI and AFP for following tests as per ASTM D4956-09 on flexible retro reflective sheet (a) Co-efficient of retro- reflective, (b) Flexibility, (c) Day time colour issued by manufacturer for this work along with bid submission.
  - t) (1) Sample of reboundable/foldable flexible prismatic sheeting for baklit board and Type XI retro reflective sheeting to be submitted along with bid in which the name of bidder should be written behind the sample. (2) Type XI retro reflective sheeting to be tested in accordance to IRC 67.
  - u) A certificate from company/manufacturer of material of glow sign board in all respect shall be procured by successful bidder for all the locations where these bakelite flex are installed and shall be produced to Executive Engineer (Project Officer) alongwith 1<sup>st</sup> running bill
  - v) Bidder should submit copy of all pre-qualification document duly notarized.
21. The Contractor should have requisite experience and expertise in similar works. The interested parties need to provide the following information for consideration of EOI:-
- i) Brief Profile of the Agency/Company/Firm.
  - ii). Experience in the field of installation of sign board (please attach order/ completion certificate for similar work done at City/National/State Highways/Petroleum.
  - iii) Turnover of the Agency/Company/Firm during last three years (please attach audited statement).
  - iv) Rates for installing the Gantries which will also include maintenance part for initial five years. Separate rates may be quoted for the same . Rates should be inclusive of erection, maintenance taxes etc.
  - v) Material used in the sign board will be of ISI mark.
  - vi) The firm should give 10 years warrantee for the retro reflectivity signages along with test report for the same.
22. The bidder shall submit the declaration for printing and shall be responsible for its performance which should also be as per IRC:67-2012(Para6.8) and manufacturer specifications that ink used shall not be harmful to the environment during the printing stage and post installation on site and as per manufacture recommendation and certificate to this effect of manufacture shall be submitted at time of submission of bill.
23. The bidder shall submit a declaration from the manufacture of retro reflective sheeting that the ink used for printing shall be certified for low volatile organic compound (VOC) emission conforming to UL 2801 standards (standard for sustainability of printing inks) shall be submitted along with Ecologo certificate or an equivalent certificate conforming to UL 2801 standards.
24. The bidder should furnish the Govt. test report from CRRI/ARAI of AFP for tests as per ASTM D4956-09 for flexible retro reflective sheet :a) Co-efficient

of retro reflection, (b) Flexibility (c) Day time colour issued by manufacturer for this work along with bid submission and also for refractive prismatic flexible sheeting as per prevailing IS code/manufacturer specifications.

25. Bidder shall submit accreditation letter from Indian road congress for different material where ever applicable along with the bid submission.
26. The successful bidder has to submit the structure designing of gentries and foundation for structure stability and strength before execution of work from the institutes like IIT/NIT/PEC which shall be got approved from the HPTDC.
27. The bidders who have already participated in the previous tender and wish to participate in the fresh tender are not required to deposit Demand Draft of earnest money as same shall be considered.
28. In case of holiday on 26-06-2019 the tenders shall be received and opened on next working day.

Er.Paramjit Singh Katnoria  
**Executive Engineer.**

Dated:

Endst.No.Even

Copy forwarded for information to:-

1. The Director, Tourism & Civil Aviation, Block No.28, SDA Complex, Kasumpti, Shimla-9.
2. Executive Engineer, Division No-II HPTDC H.o Shimla.
3. Accounts Officer, HPTDC Ritz Annexe, Shimla
4. Asstt. Engineer(C), HPTDC Marketing Office, Manali/Dharamsala.
5. Asstt.Engineer, ADB IDIPT SunderNagar Distt. Mandi.
6. Head Draughtsman, HPTDC, Ritz Annexe, Shimla.
- 7 Additional Asstt. Engineer(C), HPTDC Hotel Pine Wood, Barog.
- 8 Asstt.Engineer(C), IDIPT/HPTDC Hotel Holiday Home, Shimla.
- 9 Additional Asstt.Engineer(C), HPTDC Hotel Bushaher Regency, Rampur,
- 10 All the Junior Engineers,(C) in HPTDC.

Er. Paramjit Singh Katnoria  
**Executive Engineer.**