



HIMACHAL PRADESH TOURISM DEVELOPMENT CORPORATION LIMITED

RITZ ANNEXE, SHIMLA-171 001

TEL.: (0177) 2652704 FAX: (0177) 2652206

Website: <http://www.hptdc.in>

ADVERTISEMENT NOTICE

Applications duly filled in online application form are hereby invited from the eligible candidates to fill up the posts of Junior Engineers (Civil) in Himachal Pradesh Tourism Development Corporation Ltd. The application duly filled in all respect may be filled up online application form available on the Corporation website <http://hptdc.in/index.php/vacancies/> Last date for submission of application is on or before **16.03.2020**. The details of posts, educational/professional qualification and requisite experience as per R&P Rules are as under:-

Sr. No.	Name of Post	Total vacancies	Category wise Reservation of the Vacancies		
			General	SC	OBC
1.	Junior Engineer (Civil)	06	04	01	01

The details of the pay band and provisions of the R&P Rules and essential qualification of the post of Junior Engineer (Civil) are as under:-

Sr. No.	Name of post & pay band	Essential Educational/Professional qualification & experience as per R&P Rules
1.	Junior Engineer (Civil) Rs. 10300-34800 + 3800 GP (on contract basis Consolidated Salary Rs. 14,100/-)	Diploma in Civil Engineering of atleast three years duration in the trade of Civil Engineering or its equivalent from a recognized University or an Institution duly recognized by the Central/H.P. Government with 5 years' experience in Civil construction work preferably in hilly areas after passing diploma. Or Degree in Civil Engineering or its equivalent from a recognized University or an Institution duly recognized by the Central/H.P. Government with 3 years' experience in Civil construction work preferably in hilly areas after passing degree course.

Age: The applicant should be between 18 to 45 years as on 16.03.2020. Upper age limit is relaxable by five years for candidates belonging to Scheduled Caste and Other Backward Classes of Himachal Pradesh.

Guidelines to fill up Online Application Form:

1. Online Application form is available on the official website of HPTDC Ltd i.e. <http://hptdc.in/index.php/vacancies/>. **Offline forms will not be available.**
2. The application form needs to be filled up online which is available on <http://hptdc.in/index.php/vacancies/> The printout of the form generated after submission may be sent to this office in original after signing at appropriate place.
3. No copy of certificate needs to be attached with the application form generated online and need not to be sent alongwith application form.
4. Old application numbers of candidates who have applied for these posts earlier are available at <http://hptdc.in/index.php/vacancies/>
5. The candidates who have applied earlier for these posts and their application number is reflecting on website <http://hptdc.in/index.php/vacancies/> need not to pay application fee again. They must mention their old application number in online form.
6. All fresh candidates are required to attach application fee payable in shape of Demand Draft alongwith application form. The DD should be made in favour of Managing Director, HPTDC payable at Shimla.

Desirable qualification:

Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

Important instruction:

1. The short listing/selection of applicants shall be made by conducting a Written Test. However, in case number of applicants are more than five time of the vacancies, then a Screening Test shall also be conducted, if need be. No TA/DA shall be paid to attend the written or interview proceedings.
2. Date of Written Test will be intimated directly to the candidate/on the website of the HPTDC: www.hptdc.in No individual correspondence shall be made in any case.
3. Place of work: Anywhere in Himachal and outside the State.
4. Application Fee (only for candidates who are applying as fresh) is Rs. 1000/- for General and Rs. 500/- for SC/OBC categories which is payable in the shape of Bank Demand Draft in favour of Managing Director, HPTDC payable at Shimla. The fee shall be refunded only if the recruitment process is cancelled, in no other circumstances the fees will be refunded to the candidates. **Candidates who have applied earlier (Screening test of which were cancelled need not to pay any fees, but have to fill up the online form again properly making reference of earlier application number.)**
5. Posts are likely to increase or decrease.
6. Matric and 10+2 certificates from any School/Institutions situated within HP have to be mentioned in the online application form (Bonafide Himachali are exempted from this condition).
7. Only one Application should be sent in one envelope.
8. The candidate must fulfil all the required essential educational and other qualifications on the last date fixed for the receipt of application form.
9. The candidate shall write his/her name as per the matriculation certificate in the relevant column of the application form.
10. Candidates claiming fee concession should possess a valid certificate of the respective category as on the last date of submission of application & the copy of the certificate is required at the time of scrutinizing, failing which the candidature is liable to be cancelled at the scrutinizing stage.
11. No change of category shall be allowed after last date of receipt of application forms i.e. from SC to OBC etc. vice versa.
12. The certificate of Scheduled Caste & Other Backward Classes should be on parental basis.
13. The candidates are required to furnish the valid certificate in support of his/her claim. The validity of the certificate is required to be seen at the time of scrutiny.
14. Candidates belonging to OBC category are required to produce OBC certificate, which should not be more than two years old at the time of last date fixed for receipt of applications and scrutinized, along with latest affidavit duly attested by the authority authorized under the Indian Oath Act stating that his/her status as OBC has not changed and that they are not excluded from the category of OBC on account of being covered under creamy layer. Such certificate should be based on the lineage of parental family. The validity of the certificate is required to be seen at the time of scrutiny.
15. The candidates must ensure their eligibility in respect of category, experience, age and essential qualification(s) etc. as mentioned in the advertisement to avoid rejection at any later stage.
16. Those officials who are already on regular/contract/outsourced/daily wages rolls of

- HPTDC can also apply, however they shall be treated as fresh recruits and past service shall not be counted for seniority or protection of pay in the event of final selection. There services shall be treated fresh appointee.
17. The candidates must read the instructions carefully.
 18. Incomplete recruitment applications submitted without requisite documents, will be rejected straightway.
 19. The candidate should possess requisite essential qualification(s) prescribed for the post on last date, for submission of recruitment applications in the HPTDC.
 20. Disputes, if any, shall be subject to Court jurisdiction at Shimla.
 21. Desirous/eligible candidates must submit application in online mode and after submission send a print of the PDF form generated from the system to the office of the Managing Director, HPTDC during office hours on or before 16.03.2020 upto 5:00 PM, any other mode would not be accepted and will be summarily rejected.
 22. HPTDC shall not be responsible for any delay in postal delivery. Late received applications shall be out rightly rejected.
 23. Online Application form is available on HPTDC official website: <http://hptdc.in/index.php/vacancies/>
 24. No applications will be entertained after 16.03.2020 (5:00 PM).
 25. The Candidates are advised to visit the HPTDC's website: www.hptdc.in from time to time for updates in their own interest.
 26. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/ letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the Application is liable to be rejected.
 27. Onus of proving that a candidate has acquired requisite degree/essential qualification by the stipulated date, shall be on the candidate and in the absence of proof to the contrary, the date as mentioned on the face of certificate/ degree or the date of issue of certificate/degree shall be taken as date of acquiring essential educational qualification. No extra opportunity shall be provided to the candidates to produce appropriate certificates at the time of personality test(s).
 28. The decision of the HPTDC regarding eligibility etc. of a candidate for admission to Written Test or selection will be final and no correspondence/personal enquiries will be entertained.

MANAGING DIRECTOR



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