

HIMACHAL BHAWAN, SECTOR 28-B, MADHYA MARG, CHANDIGARH

No:-CHB-AMC-141/2011-TDC-
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Dated:-21-08-2017
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SHORT NOTICE INVITING TENDERS

Sealed Tenders are hereby invited for providing in-house laundry services at Himachal Bhawan, Chandigarh for a period of one year from the date of award and further extendable up to five years with 5% hike per annum on approved rates, subject to the renewal of the same every year. The Tender should reach in the office of the undersigned on or before 04.04.2023 up to 11.30 A.M. and shall be opened on the same day at 12.00 P.M. in the office of the Deputy General Manager, Himachal Bhawan, Chandigarh in the presence of the contractors or their representatives, who wish to be present. The award of the contract shall be subject to the terms & conditions which shall have to strictly adhered by the contractor during the period of contract. The tender document can be purchased from this office on payment of Rs. 1000/- on any working day from 10-00AM to 5.00 P.M. up to 03.04.2023.

S.No	Name of Work	Earnest money	Cost of Form
1.	Providing linen & in house laundry service at Himachal Bhawan, Chandigarh	10000.00	1000.00

Terms and conditions:-

1. The contractor should have at least 5 year's experience of similar works in reputed organizations and the tender documents should only be issued on submission of original experience certificate of similar types of jobs.
2. Space for laundry will be provided free of charge to the contractor at Himachal Bhawan, Chandigarh but will remain the property of HPTDC. The Contractor shall have no right to this after the expiry of the contract.
3. The contractor shall provide the linen as well as laundry services to Himachal Bhawan, Chandigarh.

4. The firm must have the minimum quantity of linen as mentioned below:-

Sr. No.	Description of Item	Quantity
1.	Bed Sheets(single)	200
2.	Bed sheets(Double)	100
3.	Pillow covers	200
4.	Bath Towels	200
5.	Hand Towels	100
6.	Bath Mats	100
7.	Table Cloths	30
8.	Napron(Table Top)	30
9.	Napkins	30

5. The linen so provided will have to be hygienically washed for which the contractor will have to install equipments such as Washer, Dryer, Hydro Extractor, hot Bed Press and an Automatic Steam Press.
6. The contractor will have to engage sufficient number of employees to provide efficient services.
7. The quality of linen must be equivalent or superior than the present linen being provided by the corporation.
8. The contractor will abide by the provisions of minimum Wages Act, 1948 and Contract Labour Act, 1970 and other labour laws applicable from time to time.
9. The contractor shall be responsible to provide all benefits of provident fund, Bonus, ESI and Gratuity etc. to eligible employees employed by him. In case of failure of comply with any of the Govt. Rules, HPTDC shall have the right to terminate this contract.
10. The contractor will be responsible to provide clean and ironed linen on demand to the establishment as per their requirement.
11. The contractor will ensure that the linen so supplied will not be torn/shabby or in tatters, in case of any damage caused to the linen by HPTDC, its cost will borne by HPTDC.
12. The contractor will also attend the laundry requirement of the in house guests for which he will collect laundry/ charges fixed by the HPTDC and this will be an additional income of the contractor. HPTDC will not have any right on it.
13. The Committee constituted by HPTDC will conduct the inspection of linen quarterly and in case of any complaint like thinning of linen or losing its shine and going to crisp due to wear and tear, the same should be replaced by the contractor with the new one immediately.

14. In case the contractor fails to provide washed and clean linen to HPTDC Hotels as and when required, HPTDC will be at liberty to purchase/ procure linen from the open market and expenditure so incurred on this will be debited to the contractor and recovered accordingly.
15. All the expenditure on account of material required for laundry, electricity, employees Salary, their medical reimbursement, their lodging and boarding etc. shall be borne by the contractor.
16. The period of Annual Contract shall remain in force initially for a period of one year from the date of award and further extendable up to five years with 5% hike per annum on approved rates, subject to the renewal of the same every year on the recommendation of the Management OF Himachal Bhawan, Chandigarh.
17. The quoted rates should be inclusive of all taxes but must be separately/properly bifurcated in the bill.
18. The linen store will be handled by the staff deployed by firm as well as to ensure the delivery of linen at the respective places.
19. Regarding loss, theft and burnt issues of linen in the guest room, the matter may be taken with the concerned unit Manager. However during washing ironing and storing process the responsibility will be lie with the contractor only.
20. The linen store and laundry premises will be opened to the HPTDC officials for inspection as and when required.
21. In case of any reason, either party can terminate this agreement by giving 6 months clear notice.
22. The employees of the contractor will observe all rules and regulations of HPTDC and present themselves in a high quality manner with required uniform as required of a good hotel employee.
23. The security amount to the tune of Rs. 20000/-has to be deposited by the contractor on the commencement of the contract and shall be refundable after successful execution/completion of the contract.
24. The contractor shall be responsible for taking all the safety measures for his staff and equipments.
25. If the services of the contractor are not found satisfactory the contract will be terminated with the notice of 30 days and the security amount will be forfeited.

26. The contractor will have to make the arrangements of separate electric sub-meter and electric bill raised to the contractor by our engineering department on the basis of the reading of consumption of electricity recorded in the sub meter and the payment shall be made by the contractor on monthly basis.
27. The contractor will have to make the arrangements of separate water storage tanks as per his requirement for which supply will be connected through Himachal Bhawan water supply line. Water charges for Rs. 4000/- shall be paid by the contractor on monthly basis.
28. Any dispute of difference between the parties here to arising out of or relating to the agreement shall be referred for the sole arbitration of the arbitrator to be appointed by the Managing Director of HPTDC. Such arbitration shall be governed by the Arbitration and Conciliation Act, 1996 as amended from time to time. The decision of the Arbitrator shall be final and binding on the both parties. Arbitration proceedings will take place only in Shimla.

DEPUTY GENERAL MANAGER