

**HIMACHAL PRADESH TOURISM DEVELOPMENT CORPORATION LTD**  
**RITZ ANNEXE, SHIMLA-171 001**  
 Tel. No: (0177) 2652704-06 Email: Project@hptdc.in  
 Website: www.hptdc.in

File No: Proj/2-53/2024-

Dated:

**e- Procurement Short NOTICE**  
**INVITATION FOR BIDS (IFB)**

The Executive Engineer, HPTDC Ritz Annexe, Shimla on behalf of General Manager, HPTDC invites item rate bids through electronic tendering system for the execution of the following work on the prescribed form No. HPTDC "6" and "8" from the appropriate class of Govt. Contractor registered with HPPWD/CPWD/MES/other Department of HP state, other state and dealers under GST Act 2017:-

<b>Sr. No</b>	<b>Description</b>	<b>Estimated Cost (Rs.)</b>	<b>Earnest Money (Rs.)</b>	<b>Completion Period</b>	<b>Cost of Tender</b>
1.	Design, Supplying, Installation, Testing & Commissioning of 1 No. 8 passenger machine room less Elevator in Himachal Bhawan, Chandigarh.	14,39,600	28,800.00	105 Day	1200.00 Inclusive of GST

**Terms and conditions:-**

1. **Availability OF BID Document and mode of submission:** The bid document is available online and bid should be submitted online mode on website: <https://hptenders.gov.in>.

2. Bidder would be required to register on the web-site which is free of cost, For submission of bids. The bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA) . "Aspiring bidders who have not obtained the user ID and password for participating in e-tendering in HPPWD may obtain the same from the website: <https://hptenders.gov.in>." *Digital* signature is mandatory to participate in the e-tendering. Bidder already possessing the digital signature issued from authorized CAs can use the same in this tender:

### 3. Key Dates:-

1	<i>Date of online publication</i>	14.08.2024 at 16:30 P.M.
2	<i>Document Download start and End date</i>	14.08.2024 to 28.08.2024 up to 11:00 A.M
3	<i>Bid submission start and end Date</i>	14.08.2024 to 28.08.2024 up to 11:00 A.M.
4	<i>Physical submission of EMD , Copy of documents and cost of tender Document</i>	28.08.2024 up to 11:00 A.M.
5	<i>Date of Technical Bid opening, Evaluation of technical Bid followed by opening of Financial Bid.</i>	28.08.2024 at 11:30 A.M.

4 **TENDER DETAILS** : The tender Documents shall be uploaded online in two covers.( i.) Cover 1: shall contain scanned copies of all “Technical Documents/ Eligibility information.”(ii) Cover 2: Shall contain “ BOQ of Financial Bid”, where contractor will quote his offer for each item.

5. **SUBMISSION OF ORIGINAL DOCUMENTS:** The bidders are required to submit (a) original demand draft towards the cost of bid document and bid security/earnest money deposit (EMD) (b) Original affidavit regarding correctness of information furnished (c) work done certificate (d) copy of PAN Number (e) Copy of registration with EPF authority f) GSTIN g) Checklist of documents with technical documents and (h) registration certificate in class of registration with Govt. in the O/O the Executive Engineer HPTDC Ritz Annexe Shimla -1 (H.P.) as specified in key Dates Sr. No. 4 & 5 on tender opening Date, failing which the bides be declared non-responsive.

6 **BID OPENING DETAILS:** The bids shall be opened on **28.08.2024** at **11.30 Hrs.** in the office of The Executive Engineer HPTDC Ritz Annexe Shimla -1 (H.P.) by the Authorized Officer. In the interest of bidder, it is advised to be present along with original documents at the time of opening of tenders. If the office happens to be closed on the date of opening of the bids specified, the bids will be opened on the next working day at the same time and venue.

7. Specifications and other details can be downloaded with the bidding documents. The Officer Inviting tender shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any updates. The Employer shall not be liable for any information not

received by the bidder. It is the bidder's responsibility to verify the website for the latest information/updates related to the tender.

8. The offer of the lowest bid shall be kept opened for acceptance for 120 days from the date of opening of the tenders.

9. Drawings and estimates can be seen in the office of the Executive Engineer on any working day from 10.00 A.M. to 5.00 P.M.

10. *The Executive Engineer reserves the right to reject any or all the tenders without Assigning any reason or cause.*

11. Rates of items should be quoted by tendered both in figures and words and amount of cost of each item be calculated for each item of work and totaled as total amount of tendered cost

12. It shall be mandatory for the contractor to indicate the Provident Fund Number issued by the concerned authority. However copy of the number issued by Provident Fund Authority should be submitted with technical bid. It shall also be mandatory to deposit the Employees Provident Fund of the labour engaged at site every month, under the provision of Para 30(3) of employees Provident Fund Scheme, 1952. At the time of submission of final bill the concerned contractor shall furnish an undertaking in shape of affidavit that he has deposited all dues of EPF in reference of concerned labour of the work and the same reference in case any recovery/outstanding amount is noticed later on he shall mandatory deposited. In case any deficiency is noticed later on he shall be responsible for the same.

13 The bidder/ contractor shall bear and pay all type of taxes, charges, duties including GST and liabilities imposed by local Authority/State/Centre Govt. or any statutory authority from time to time, who will get registered himself under the Building and Other Construction Workers Welfare Cess Act-1996 (RE&CS) with Labour Officer-cum- Assessing Officer.

14 The contractor/bidder should have requisite experience and expertise in similar class of works and will have to produce certificate of work done of similar nature for last three financial years i.e. single work of 80% cost or 40% of two jobs dully authenticated by the competent authority to be submitted at the time of tendering.

15 Earnest money and tender cost payable by bank draft drawn in favour of Managing Director HPTDC payable at Shimla. The payment on this account other than above mentioned mode

shall not be accepted and offer will be rejected accordingly.

16. The contractor has to provide/ supply copy of GSTIN at the time of tender.

17. Before releasing any payment of bill contractor has to give an under taking that he will issue tax invoice under GST after checking and passing of every bill which contain Sr.No. of invoice, rate of GST, date of invoice GSTIN No. of contractor/ supplier/dealer. The amount of GST & amount of bill should be shown separately in the invoice.

18. Any type of latest information, amendment, update or corrigendum etc. shall be uploaded/published on e-tendering website: <https://hptenders.gov.in> & HPTDC website: [hptdc.in](http://hptdc.in) and it is the bidder's responsibility to verify the website for the latest information/updates or amendments/corrigendum related to the tender till the last dated/time of submission.

19. The bidder have to make his /her own arrangement for storage of material to be used during execution of work.

20. The bidder should have to attend this office to sign the "contract Agreement: within 15 days from the issue of this award letter. The bidder can see/check the copy of agreement to be signed by the successful bidder for reference in the office of undersigned on any working day on or before tender date between 10:00 AM to 5:00 PM.

21. The bidder should to make his/her own arrangement for water and electricity and Corporation will not responsible for the same.

22. The bidder have to execute the work on the same rates up to deviation limit.

23. The bidder have to ensure registration of outside labourer with the nearest police Station/Police Post of the project site.

24. The staying arrangement for worker should be as per the instructions issued by Govt. of Himachal Pradesh time to time.

25. The bidder have to require to submit the time schedule of work within 15 days from the issue of this award letter.

26. The tender will be governed under HP regulations/Act, and if any taxes levied by local authority will be responsibility of bidder and no claim for this will be entertained by HPTDC.

27. The bidder have to depute men and machinery as per the requirement of tender as well as the agreement signed.

28. The 80% payment shall be released on receipt of material and balance 20% payment shall be released after successful commissioning of the lift.

29. The successful bidder has to dismantle the existing lift and will shift the material to the storage site and hand over the same to the Engineer-in-charge including carriage of material in all leads & lifts.

30. In case of holiday on 28.08.2024 the tenders so received shall be opened on next working day.

31. In addition to above terms and conditions the bidder shall read all the specifications and conditions in the technical bid document.

**Endst. No. Even**

**Executive Engineer  
Dated:-**

**Copy forwarded for information to:-**

1. The Resident Commissioner, Himachal Bhawan, New Delhi.
2. The Joint Controller, HPTDC Ritz Annexe, Shimla-1.
3. The Dy. General Manager, Himachal Bhawan Chandigarh.
4. The Assistant Engineer (E), HPTDC Ritz Annexe Shimla-1.
5. The Head Draughtsman, HPTDC, Ritz Annexe, Shimla-1.
6. Guard file.
7. Main file.

**Executive Engineer**