

**HIMACHAL PRADESH TOURISM DEVELOPMENT CORPORATION LTD**  
**Kashmir House, Dharamshala Distt. Kangra-176215**  
**Email: Project@hptdc.in Website: www.hptdc.in**

**File No: Proj./2-229/24 Vol-I**

**Dated:**

**e- Procurement Short NOTICE**  
**INVITATION FOR BIDS (IFB)**

The Executive Engineer, HPTDC Kashmir House, Dharamshala on behalf of Managing Director, HPTDC invites item rate bids through electronic tendering system for the execution of the following work on the prescribed form No. HPTDC "6" and "8" from the appropriate class of Govt. Contractor registered with HPPWD/CPWD/MES/other Department of HP state, other state and dealers under GST Act 2017:-

| <b>Sr. No</b> | <b>Description</b>  | <b>Estimated Cost (Rs.)</b> | <b>Earnest Money (Rs.)</b> | <b>Completion Period</b> | <b>Cost of Tender</b>      |
|---------------|---|-----------------------------|----------------------------|--------------------------|----------------------------|
| <b>1.</b>     | Repair and maintenance of Govt. family residential quarter No. 14, 15 type-II and quarter No. 19 type-I at Police lines Bilaspur Distt. Bilaspur (H.P). | 5,31,449.00                 | 10,600.00                  | 30 Days                  | 1200.00<br>(including GST) |

**Terms and conditions:-**

**1. Availability OF BID Document and mode of submission:** The bid document is available online and bid should be submitted online mode on website: <https://hptenders.gov.in>.

**2.** Bidder would be required to register on the web-site which is free of cost, For submission of bids. The bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA). "Aspiring bidders who have not obtained the user ID and password for participating in e-tendering in HPPWD may obtain the same from the website: <https://hptenders.gov.in>. "Digital signature is mandatory to participate in the e-tendering. Bidder already possessing the digital signature issued from authorized CAs can use the same in this tender:

**3. Key Dates:-**

|          |   |  |
|----------|---|--|
| <b>1</b> | <i>Date of online publication</i>           | 04.12.2025 at 16:30 P.M.                 |
| <b>2</b> | <i>Document Download start and End date</i> | 04.12.2025 to 17.12.2025 upto 11:00 A.M. |
|          |   |  |

|          |   |   |
|----------|---|---|
| <b>3</b> | <i>Bid submission start and end Date</i>  | 04.12.2025 to 17.12.2025 up to 11:00 A.M. |
| <b>4</b> | <i>Date of Technical Bid opening, Evaluation of technical Bid followed by opening of Financial Bid.</i> | 17.12.2025 at 11:30 A.M.                  |

**4 TENDER DETAILS:** The tender Documents shall be uploaded online in two covers. ( i.) Cover 1: shall contain scanned copies of all “Technical Documents/ Eligibility information.”(ii) Cover 2: Shall contain “BOQ of Financial Bid”, where contractor will quote his offer for each item.

**5. SUBMISSION OF ORIGINAL DOCUMENTS:** The bidders are required to upload (a) Original affidavit regarding correctness of information furnished (b) work done certificate (c) copy of PAN Number (d) Copy of registration with EPF authority (e) GSTIN f) Checklist of documents with technical documents and g) registration certificate in class of registration with Govt. to be submitted online instead of physically, failing which the bids be declared non-responsive.

**6. BID OPENING DETAILS:** The bids shall be opened on **17.12.2025** at **11.30 A.M.** in the office of The Executive Engineer HPTDC Kashmir House, Dharamshala by the Authorized Officer. If the office happens to be closed on the date of opening of the bids specified, the bids will be opened on the next working day at the same time and venue.

**7.** Specifications and other details can be downloaded with the bidding documents. The Officer Inviting tender shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any updates. The Employer shall not be liable for any information not received by the bidder. It is the bidder’s responsibility to verify the website for the latest information/updates related to the tender.

**8.** The offer of the lowest bid shall be kept opened for acceptance for 120 days from the date of opening of the tenders.

**9.** Drawings and estimates can be seen in the office of the Executive Engineer on any working day from 10.00 A.M. to 5.00 P.M.

**10.** The Executive Engineer reserves the right to reject any or all the tenders without Assigning any reason or cause at any stage before issue of the Award Letter.

**11.** It shall be mandatory for the contractor to indicate the Provident Fund Number issued by the concerned authority. However copy of the number issued by Provident Fund Authority

should be submitted with technical bid. It shall also be mandatory to deposit the Employees Provident Fund of the labour engaged at site every month, under the provision of Para 30(3) of employees Provident Fund Scheme, 1952. At the time of submission of final bill the concerned contractor shall furnish an undertaking in shape of affidavit that he has deposited all dues of EPF in reference of concerned labour of the work and the same reference in case any recovery/outstanding amount is noticed later on he shall mandatory deposited. In case any deficiency is noticed later on he shall be responsible for the same.

**12.** The bidder/ contractor shall bear and pay all type of taxes, charges, duties including GST and liabilities imposed by local Authority/State/Centre Govt. or any statutory authority from time to time, who will get registered himself under the Building and Other Construction Workers Welfare Cess Act-1996 (RE&CS) with Labour Officer-cum- Assessing Officer.

**13.** The contractor/bidder should have requisite experience and expertise in civil works and will have to produce certificate of work done for last three financial years i.e. single work of 80% cost or 40% of two jobs dully authenticated by the competent authority to be submitted at the time of tendering.

**14.** The bidder should submitted minimum average annual construction turn over for last three (3) financial years i.e. 2022-23, 2023-24, 2024-25.

**15.** Earnest money and tender cost payable through online mode as per prescribed in e-tendering system. The payment on this account other than above mentioned mode shall not be accepted and offer will be rejected accordingly.

**16.** The contractor has to provide/ supply copy of GSTIN at the time of tender.

**17.** Before releasing any payment of bill contractor has to give an under taking that he will issue tax invoice under GST after checking and passing of every bill which contain Sr. No. of invoice, rate of GST, date of invoice GSTIN No. of contractor/ supplier/dealer. The amount of GST & amount of bill should be shown separately in the invoice.

**18.** Any type of latest information, amendment, update or corrigendum etc. shall be uploaded/published on e-tendering website: <https://hptenders.gov.in> & HPTDC website: [www.hptdc.in](http://www.hptdc.in) and it is the bidder's responsibility to verify the website for the latest information/updates related to the tender.

**19.** In case of holiday on 17.12.2025 the tenders so received shall be opened on next working day.

**20.** Tenders with any condition including that of conditional rebates shall be rejected forthwith.

**21.** The successful bidder shall be required to submit a Performance Guarantee of 5% (Five Percent) of the tendered amount within 15 days of issue of letter of acceptance. This period can be further extended by the Executive Engineer up to a maximum period of 7 days on the written request of the contractor. The condition is applicable for the tendered amount of Rs. 100.00 lacs (One Hundred Lacs) and above. The Performance Guarantee shall be in shape of FDR (Fixed Deposit Receipt) of any scheduled bank duly pledged in favour of Managing Director HPTDC Kashmir House Dharamshala Distt. Kangra (H.P.).

**22.** The intending bidder must read the terms and conditions of Tender Form/Notice carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

**23.** The enlistment of the contractors should be valid on the last date of submission of bids. In case the last date of opening of bid is extended, the enlistment of contractor should be valid on the original date of opening of tender.

**24.** The contractor should also visit the site of work and acquaint himself with the site and soil conditions before tendering.

**25.** The tenderer on acceptance of offer, if fails to commence the work within stipulated period the earnest money deposited with tender will be forfeited and will be absolutely at the disposal of the HPTDC without any reservation on the part of the tenderer.

**Endst. No. Even  
Copy forwarded for information to:-**

**Executive Engineer  
Dated:**

1. The Joint Controller, HPTDC, Kashmir House, Dharamshala, HP.
2. The Head Draughtsman, HPTDC, Kashmir House, Dharamshala, HP.
3. The Addl. Assistant Engineer (C), HPTDC, Marketing Office, Manali H.P.
4. Guard file.
5. Main file.

**Executive Engineer**

